



Fourth Session of Islamic  
Conference of Ministers  
Responsible for Water

# INFORMATION BOOKLET

14 - 16 October, 2018

Nile Ritz-Carlton Hotel  
Cairo, Egypt

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## I. WELCOME

The Arab Republic of Egypt welcomes all participants to the Fourth Session of Islamic Conference of Ministers Responsible for Water as a special event of Cairo Water Week CWW, 2018. The Ministry of Water Resources and Irrigation of Egypt (MWRI) wishes all delegates a rewarding meeting and an enjoyable stay in Cairo.

This Information Booklet provides an overview about the Conference, details about administrative procedures, useful information about Egypt and meeting logistics for participants.

Amendments to this circular note will be issued as necessary and will be available at the Information Desk at the meeting venue.



**The Nile River**

## II. CONFERENCE INFORMATION

### A. Conference Logo and Theme

The logo of the Fourth Session of the Islamic Conference of Ministers Responsible for Water (4<sup>th</sup> ICMW) represents water droplets united with the shape that well-known Islamic architectural element. The design is inspired by a small wooden platform dating back to Al-Mansur Qalawon (1200 A.D.) the seventh Bahri Mamluk sultan of Egypt and Syria.

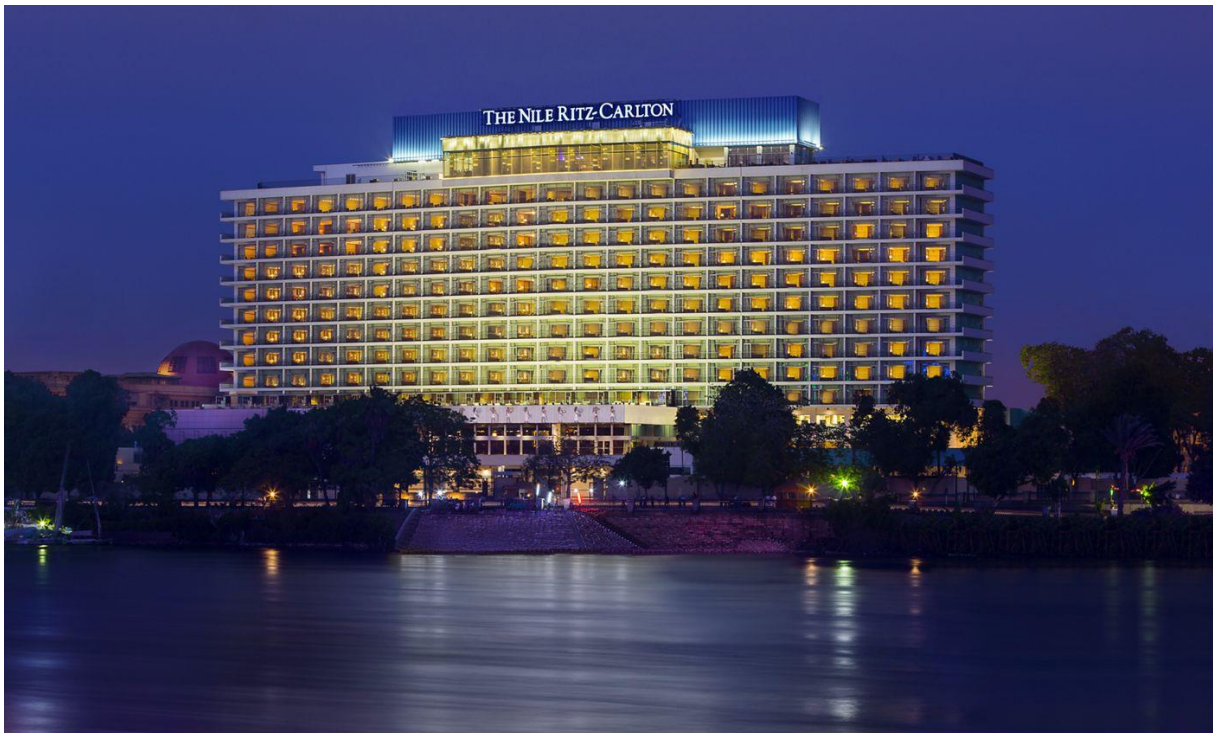
The theme of the Conference “Steps on The Road” underlines the urgent need for the actions should be taken towards the activation of OIC Implementation Plan.

## B. Dates and Venue

The Fourth Session of Islamic Conference of Ministers Responsible for Water will be held in Cairo, EGYPT on 14-16 October 2018. The venue of the Conference will be:

Hotel Name	Nile Ritz-Carlton Hotel
Address	1113 Corniche El Nile, Cairo, Cairo Governorate 11221
Phone	+202 25778899
Website	<a href="http://www.ritzcarlton.com/en/hotels/middle-east/cairo">http://www.ritzcarlton.com/en/hotels/middle-east/cairo</a>

Nile Ritz-Carlton Hotel is located at the bank of the Nile River, adjacent to the Arab League Headquarters and the Egyptian Museum



**Nile Ritz Carlton Hotel on the Nile**

## C. Conference Program

Under the main theme “**Steps on The Road**”, the Fourth Session of Islamic Conference of Ministers Responsible for Water aims to activate pillars of the Organization of Islamic Countries (OIC) Implementation Plan by focusing on the of needs and capacities of the Member States.

The conference will also identify the lead water institutes in Member States and the potential collaboration capacity building.

There will be two panel discussions on “Transboundary Water Governance and Benefit Sharing” and “Water Scarcity, Health, Sanitation Challenges and opportunities”.

### III. REGISTRATION

All conference participants must be registered by completing and returning the Registration Form by e-mail to [ICMW4@cairowaterweek.eg](mailto:ICMW4@cairowaterweek.eg). Dead line is **11<sup>th</sup> of September 2018**.

All participants should provide a copy of their passports that include:

- Name
- Date of Birth
- Date of Expiration
- Date of Issue

Name tags will be distributed at the Registration Desk

### IV. ACCOMMODATION

The Organising Committee covers hotel accommodation for four nights (13-16 October 2018). Two rooms for each OIC Member State will be reserved with the arrangement as follows: One (1) room for Head of delegation and one for the accompanying delegate.

Countries of the member states need to delegate more than two persons will cover the extra costs on their own.

### V. TRAVEL and TRANSPORTATION

#### a. Air Tickets

- The Organising Committee will cover **round-trip air tickets** for the Heads of Delegates and one accompanying delegate for each member states from the 21 Least Developed Countries (LDC) listed in OIC as follows: **Afghanistan, Bangladesh, Benin, Burkina Faso, Chad, Comoros, Djibouti, Gambia, Guinea, Guinea-Bissau, Mali, Mauritania, Mozambique, Niger, Senegal, Sierra Leona, Somalia, Sudan, Togo, Uganda, and Yemen**. Delegations of other OIC countries are kindly requested to meet their own travel expenses.
- Before purchasing tickets, all delegates must have a valid passport and visa to enter the Arab Republic of Egypt. **Delegates are responsible of taking care of their visa requirements.**
- Air tickets for the delegates mentioned above will be booked and purchased by the Organising Committee. **Delegates are kindly requested to indicate their preference of flight itinerary to the Organising Committee.**
- For further information please contact the Organising Committee (details in Organising Committee presented later).



## b. Visa Requirements

As visa requirements for each country are subject to change at short notice, we recommend that you make sure they are up-to-date before travelling. Please follow this link for more information: <http://www.cairo-airport.info/visa.html>

Invitation letters to support your visa applications may be requested from the Organising Committee ([ICMW4@cairowaterweek.org](mailto:ICMW4@cairowaterweek.org)).

Please be informed that the Visa fees shall be borne by the participants.

Delegates who have difficulties in obtaining Visa from the nearest Egyptian Embassy or Consulate are advised to contact [ICMW4@cairowaterweek.org](mailto:ICMW4@cairowaterweek.org) mentioning “Visa assistance” in the subject line.

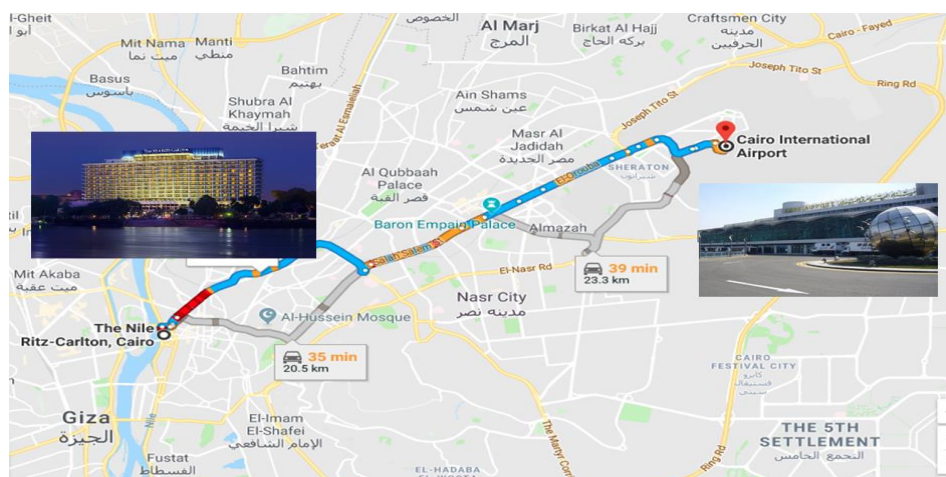
## c. Transportation

Cairo International Airport (code: CIA) is the main international airport located towards the north-eastern part of Cairo city and about 15 km from the heart of the city center. Terminal 3 is used for international flights. The Hotel is about 25 km away from Cairo International Airport. It costs approx. EGP125 by taxi from the Cairo International Airport. For more information, please visit: <http://www.cairo-airport.info/>

## d. Airport Transfers

Complimentary airport pick-up service will be available for all delegates on 13 and 14 October 2018. Airport drop-off service will be provided as well on 16 and 17 October 2018.

Our staff will meet the delegates at the arrival terminal, holding a banner with Conference Logo.



## VI. USEFUL INFORMATION

### Local Time

Local time in Cairo is GMT + 2 hours.

### Working Hours

Banks are open weekdays from 8.30 until 14.00. Museums are generally open seven days a week from 8.30 until 16.00. Shops and bazaars are normally open from Saturday to Friday from 11.00 to midnight. Shopping malls are open seven days a week.

### Currency and Exchange

Exchange rate is around 1 USD = 17.91 EGP and 1 EURO = 20.88 EGP (as of 25.6.2018). The most recent exchange rate values may be accessed at (<http://www.cbe.org.eg/ar/Pages/default.aspx>). Foreign currency can be exchanged at the airport, hotels, and exchange offices as well as at all banks. We recommend that you cash your travellers' checks at the banks. ATMs can be found easily.

### Climate and Clothing

The average temperature in Egypt in October is likely to be warm, with average highs of 30°C.

### Electricity Supply

The electrical current in Egypt is 220 Volts. Wall outlets take Continental style plugs with two round prongs.

### Eating Out

Although some of the western chains, you can still find traditional Egyptian fast food, you could try an Egyptian breakfast such like Egyptian beans, Falafel, Koshare....etc.

### Shopping

The Souks or the local markets, along with the larger bazaars are among the most remarkable attractions of Egypt. Anyone will tell you that the most famous and the largest bazaar in Egypt is the Khan El Khalili Market, in the Hussein District in Cairo. This 500-year-old maze of streets, lanes, stores, and shops occupies the centre of Islamic Cairo and forms one of the most famous tourist markets in the world.

Since the Egyptian cotton is famous worldwide for being the best type of the globe, you can find a wide range of choices from underwear, bed sheets, scarves, traditional dresses and galabaya.

### For Emergencies

In case of emergency contact the registration or information desk or dial 122 for police, 123 for the ambulance and 180 for fire. There are many pharmacies throughout the city. Some of them are opened 24 hrs.

## VII. Cairo Water Week

The Cairo Water Week (CWW) is considered as the biggest water-related event in Egypt and will be organized annually by the Ministry of Water Resources and Irrigation in cooperation with national, regional and international partners. It aims to promote water awareness and foster innovative approaches to face the most pressing water-related challenges, keep updated on global movements to address water challenges and identify modern tools and techniques for managing water resources. The Week will start its session this year around the general theme “Water Conservation for Sustainable Development”.

The CWW is taking place on 14-18 October 2018 including the 4<sup>th</sup> ICMW as a main event. The meeting of senior officials and the ministerial meeting will be held separately on 14 – 15 October 2018. The exhibition for CWW and 4<sup>th</sup> ICMW will be opened on 14<sup>th</sup> October 2018.

Delegates are invited to participate in the 3rd day of the conference (16th October 2018) in any of the field trips or attend freely in technical sessions of CWW.

Delegates who choose to attend the technical sessions of CWW on (17 and 18 October 2018) registration cost will be 50 USD instead of 100 USD per one day.

Delegates are responsible for making their own accommodation arrangements and covering their expenses.





**Fourth Session  
of the  
Islamic Conference of Ministers Responsible for Water**

**Draft Agenda  
Senior Officials Meeting**

**14-10-2018  
Cairo, Egypt**

## Draft Agenda

1. Opening Session
2. Election of Bureau
3. Adoption of agenda & work program
4. Presentation by Islamic Development Bank
5. Discussion on the Implementation Plan
6. Finalization of preparation of the 4th ICMW.
7. Closing Session

**Fourth Session  
of the  
Islamic Conference of Ministers Responsible for Water**

**Draft Agenda  
Ministerial Meeting**

**15-10-2018  
Cairo, Egypt**

## Fourth Session of the Islamic Conference of Ministers responsible for Water

### Draft Agenda

1. Opening Ceremony;
2. Election of the Bureau;
3. Key Note Speech;
4. Adoption of the Agenda and Program of Work;
5. Presentation of OIC Water Report 2018;
6. Statements by the Heads of delegations;
7. Panel Discussion on Enhancing integrated water resources management to achieve sustainable development goals ;
8. Election of OIC Water Council;
9. Adoption of ;
  - a. Draft Resolution of the 4<sup>th</sup> ICMW
  - b. Implementation Plan of OIC Water Vision
  - c. Chairman's Summary of the 4<sup>th</sup> ICMW
10. Any other business;
11. Closing Session.
12. Field trip.

**Fourth Session  
of the  
Islamic Conference of Ministers Responsible for Water**

**Draft Program of Work  
Senior Officials Meeting**

**15-10-2018  
Cairo, Egypt**



## Fourth Session of the Islamic Conference of Ministers responsible for Water

### Draft Program of Work

#### First Day

**Sunday 14-10-2018**

#### Senior Officials Meeting

**Venue: (Nile Ritz Carlton Hotel, Alf Leila we Leila Hall)**

10:00 – 10:30	<p><b>Opening Session</b></p> <ul style="list-style-type: none"> <li>- Recitation of verses from the holy Quran</li> <li>- Statement by the Representative of Turkey</li> <li>- Election of the Bureau</li> <li>- Statement by the Representative of Egypt</li> <li>- Statement by the Assistant Secretary General of OIC</li> </ul>
10:30 – 10:40	Adoption of agenda & work programme
10:40– 11:30	<p><b>Main session</b></p> <ul style="list-style-type: none"> <li>- Report on Implementation Plan of the OIC Water Vision</li> <li>- Presentation on <b>IDB</b> strategy for water resources sector</li> </ul>
11:30 – 12:00	Coffee/Tea Break
12:00 - 13:30	- Discussion of implementation plan
13:30 - 14:30	<p><b>Finalization of preparation of the 4<sup>th</sup> ICMW.</b></p> <ul style="list-style-type: none"> <li>- Draft Agenda &amp; Draft Program of Work</li> <li>- Draft Resolution</li> <li>- Election of water council member state</li> </ul>
14:30 – 16:00	Lunch/ Prayers
16:00 - 16:30	<b>Exhibition Opening</b>

Fourth Session  
of the  
Islamic Conference of Ministers Responsible for Water

Draft Program of Work  
Ministerial Meeting

15-10-2018

Cairo, Egypt

## Fourth Session of the Islamic Conference of Ministers responsible for Water

### Draft Program of Work

<b>Second Day</b> <b>Monday 15-10-2018</b> <b style="text-align: center;">4<sup>th</sup> ICMW (Ministerial Meeting)</b>	
Venue: (Nile Ritz Carlton Hotel, Alf Leila we Leila Hall)	
<b>9:30 – 11:00</b>	<b>Opening Session</b> <ul style="list-style-type: none"> <li>- Recitation from the Holy Quran</li> <li>- Speech by Minister of Agriculture and Forestry, Turkey - Chair of the 3rd Session of the Islamic Conference of Ministers Responsible for Water</li> <li>- Election of Bureau</li> <li>- Speech by Egyptian Minister of Water Resources and Irrigation, Egypt - Chair of the 4th session of Islamic conference of Ministers Responsible for water.</li> <li>- Speech by Secretary General of OIC</li> <li>- Speech by Grand Imam of Al-Azhar</li> <li style="text-align: center;">====</li> <li>- Keynote speech on “Water footprint as a tool for water resources management” by Prof. Dr. Osama Salam</li> </ul> <p>Group photo</p>
<b>11:00- 11:30</b>	Coffee/Tea Break
<b>11:30-11:45</b>	<b>Main Session</b> <ul style="list-style-type: none"> <li>- Adoption of agenda &amp; work programme</li> </ul>
<b>11:45- 12:00</b>	- Presentation of OIC Water Report 2018 by SESRIC
<b>12:00- 13:00</b>	- Statements by the Heads of delegations -1
<b>13:00 – 14:30</b>	Lunch/ Zuhr prayer
<b>14:30- 15:30</b>	<ul style="list-style-type: none"> <li>- <b>Panel Discussion on:</b></li> </ul> <p style="padding-left: 20px;">Enhancing integrated water resources management to achieve sustainable development goals.</p>
<b>15:30 – 17:00</b>	- Statements by the heads of delegations -2
<b>17:00 – 17:15</b>	- Election of OIC water council member states 2019-2020

17:15 – 18:00	<p><b>Closing Session</b></p> <p><b>Date and venue of:</b></p> <ul style="list-style-type: none"> <li>- The 5th Session of the Islamic Conference of Ministers Responsible for Water</li> <li>- The 2nd meeting of OIC water council</li> </ul> <p><b>Adoption of:</b></p> <ul style="list-style-type: none"> <li>- Draft Resolution on 4th ICMW</li> <li>- Implementation Plan of OIC Water Vision</li> <li>- Draft chair summary of 4th ICMW</li> </ul> <p>Any Other Business</p>
21:00	<b>Dinner on Nile Cruise</b>

- Translation will be available in Arabic, English and French in all sessions.

<p>Third Day Tuesday 16-10-2018</p> <p style="text-align: center;">Field Visit</p>	
<p>09:30 – 17:00 15:00 15:00</p>	<p><b>Field visit alternatives (including lunch)</b></p> <ul style="list-style-type: none"> <li>- Flash flood control and water harvesting project, Ain Sokhna</li> <li>- Gabal El Asfar WWTP</li> <li>- National Water Research Centre, Forecast and Telemetry units</li> </ul> <p><b>OR</b> attending CWW sessions in Nile Ritz Carlton hotel</p>

## REGISTRATION FORM



# Fourth Session of Islamic Conference of Ministers Responsible for Water

### Participation Form

## FOURTH SESSION OF THE ISLAMIC CONFERENCE OF MINISTERS RESPONSIBLE FOR WATER

To be sent to

[ICMW4@cairowaterweek.eg]

Surname:	Name:	Mr/Ms
Institution:		Position:
Address:		Country:
Telephone <sup>(1)</sup> :	Telephone <sup>(2)</sup> :	E-mail:

(1) international country code included

Arrival Details		
Surname:	Name:	Mr/Ms
Arrival Date:	Arrival Time:	Flight No:
Departure Date:	Departure Time:	Flight No:

For emergency please indicate:

Phone:

Fax:

E-mail:



## ORGANISING COMMITTEE

Requests for clarification or additional information can be channelled to the Organising Committee via the e-mail address [ICMW4@cairowaterweek.eg](mailto:ICMW4@cairowaterweek.eg)

### For Administrative Affairs, please contact:

Ms. Neveen George  
Tel : +201018868008  
E-mail : [neveeng@mwri.gov.eg](mailto:neveeng@mwri.gov.eg)

Ms. Nariman Abd El-Rhman  
Tel : +0201002900359  
E-mail : [nariman.work@yahoo.com](mailto:nariman.work@yahoo.com)

### For Flight Tickets, Accommodation and Local Transport, please contact:

Mr. Michael Tharwat  
Tel : +201007374751  
E-mail : [michael\\_rctws@yahoo.com](mailto:michael_rctws@yahoo.com)

Ms. Sahar Esmat  
Tel : +201223593940  
E-mail : [sahar\\_asmata@hotmail.com](mailto:sahar_asmata@hotmail.com)

When sending an inquiry, please clearly mention your country/organisation and indicate your inquiry in the subject of the e-mail, for example:

Subject: United Arab of Emirates – Registration.

Detailed information about the conference can be followed from:

<http://www.cairowaterweek.eg/islamic/>

[ICMW4@cairowaterweek.eg](mailto:ICMW4@cairowaterweek.eg)